

The Duke of Bedford Primary School

Temporary Afterschool club assistant – Maternity Cover - 10.5 hours

Salary – SCP7 - £13.26 per hour

Required – 17th February (after the half term break)

The Duke of Bedford Primary School is looking to appoint an After School (Tea Time Club) Assistant. We are a warm and welcoming village school with wonderful children, staff and families.

We are looking for someone who:

- Is caring and friendly with a good sense of humour
- Understands the needs of children and appreciates a therapeutic approach towards children
- Has experience of working with a range of children with a variety of needs, including SEND
- Is calm and patient
- Shows initiative and can think on their feet

The main responsibilities for the are:

- To provide an appropriate and fun curriculum which meets the needs and interests of the children attending the club.
- Provide high quality care and a comprehensive range of appropriate, stimulating and creative activities meeting group and individual needs.
- Plan and prepare snacks.
- Clear equipment away after the children have left.

We will be able to offer you:

- Fantastic children whose behaviour for learning is a strength of the school
- A welcoming and friendly team of staff
- Highly supportive governors
- Continued professional development opportunities

We have high aspirations working in a caring and nurturing environment, staying consistent with our School HEART Values –

Honesty

Empathy

Achievement

Respect

Teamwork

Hours of work: Term Time

Afterschool club - 3.30pm – 5 or 6pm Monday to Friday

Subject

Primary

Staff Category

Support Staff

Closing Date: Wed 29th January.

School Name

The Duke of Bedford Primary School

Headteacher

Mrs Hales

DFE school number.

874/2244

Address

Wisbech Road, Thorney,
Peterborough PE6 OST

Telephone

01733 270243

Email

enquiries@dukeofbedford.net

Number on roll

221

We received a 'Good' rating from the last Ofsted inspection June 2019.

Visits to the school are highly encouraged and welcomed. Please contact Mrs Pepper, Tel 01733 270243 or email paula.pepper@dukeofbedford.net to arrange a visit and for the application pack or you can download the application pack from our website:

<https://www.dukeofbedford.peterborough.sch.uk/>

The Duke of Bedford Primary School is committed to safeguarding and promoting the welfare of children in our care. All staff and volunteers are expected to share this commitment. In our school we create a culture of safeguarding which is the responsibility of all staff.

When applying for a post at The Duke of Bedford School, you will be subject to a safer recruitment process as follows:

- If you are shortlisted, you will be required to complete a self-disclosure, which you will need to bring with you to the interview (in an envelope marked confidential).
- During the interview process, the interview panel will explore your skills, experience and attitudes and the questions asked will include questions about safeguarding of children.
- All successful candidates will be subject to an enhanced DBS check.
- All candidates will be subject to an online check

Submitting an application

Please ensure that you complete all relevant information on the application form and email this to paula.pepper@dukeofbedford.net

Closing Date for applications: Friday 31st January.

Interview date: To be confirmed.